

AREA 9 – Florida North SERVICE WORKSHOP GUIDELINES

STATEMENT OF PURPOSE

The Area 9 Service Workshop is an annual event designed to encourage enthusiasm for service by an exchange of ideas and fellowship with other AI-Anon members. It is meant to support and strengthen our service structure with our counterparts in order to carry the AI-Anon message to families and friends of It is not a job fair.

1. One District usually volunteers to host this event. If more than one district volunteers, then a district will be chosen as the host.
2. The Area Service Workshop should be self-supporting. The Area provides an amount of money determined in the budgeting process each year. The host district may consider requesting additional funds from their own district or Area. Any proceeds from the Service Workshop are returned to the Area.
3. All those attending the Service Workshop cover their own travel, meals and other expenses.

FUNDING

There is a line item budgeted from the Area for this event. Hosting District can work with the Area Treasurer in the budgeting process to determine this amount. Proceeds (after paying expenses) belong to the Area.

CAL

Proceeds from Literature sales provided at the event, if from Host District, will be considered the District's proceeds. If a display of CAL is provided by the Area LDC/Literature Coordinator and used for sale, the proceeds belong to Area.

HOST DISTRICT

The Chair of the Event will sit on the AWSC Panel during the planning and for one meeting after the event (with a voice, no vote). Area pays these expenses. The Event Chair will get an Area Email – please contact and cooperate with the Technology Coordinator.

It is suggested that the DR and AISL assist the Event Chair in planning for the Area meetings, perhaps attending a Service Workshop, contacting previous chairs to review notes from prior events (as well as any documents from Archives) and refer to the Service Manual. Most information is on our website: www.AFGArea9.org

The host district will need a great deal of participation. Try to include as many members as possible.

Host District will do the following:

1. Set the date, time and place of the event.
2. Decide on a suggested donation, theme, logo, agenda, workshop topics, activities etc.
3. Event Chair will attend and provide written and spoken reports at AWSC and Assembly Meetings.
4. It is the purview of the Event Committee to decide on the following: publicity (flyers, evites, use of both Area 9 and local websites), decorations, food (as an all-day affair, breakfast and lunch are served), activities, raffle, set-up/clean

SUGGESTIONS

The Area Service Workshop is an all-day event, typically running from 9 a.m. to 4 p.m. The host committee is expected to emphasize the importance of service, using the theme of service as its basis.

The event should be fun and inviting.

The focus should be on growth through service.

Participation by past and present AWSC members is welcomed and encouraged.

(FINAL SUBMISSION 1/26/17 by the Task force to AWSC)

