

AFG Area 9 – Florida North Guidelines

Area Service Workshop

Purpose

The Area 9 Service Workshop is a fun and inviting annual event designed to encourage enthusiasm for service by an exchange of ideas and fellowship with other AI-Anon members. It is meant to support and strengthen our service structure with our counterparts in order to carry the AI-Anon message to families and friends of alcoholics. It is not a job fair.

One District usually volunteers to host this event. If more than one District volunteers, then a District will be chosen as the host. The Workshop is a one-day event, typically running from 9 a.m. to 4 p.m.

The Area Service Workshop should be self-supporting. The Area provides an amount of money determined in the budgeting process each year. The Host District may consider requesting additional funds from Groups within its District or the Area. Any proceeds from the Service Workshop are returned to the Area.

Past and present Panel Members are welcomed and encouraged to participate. All those attending the Service Workshop cover their own travel, meals and other expenses.

Host District

The Host District creates a committee and selects the Event Chair. The Event Chair will be part of the Area World Service Committee (AWSC) Panel during the planning and for one meeting after the event. The Event Chair has voice but no vote on the Panel. The Event Chair will attend and provide written and spoken reports at AWSC and Assembly Meetings.

The Area pays for the Event Chair to attend the AWSC and Assembly meetings. The Event Chair will get an Area Email – please contact and cooperate with the Area Technology Coordinator.

The Host District will need a great deal of participation from as many members as possible. The Host District is responsible for:

1. Setting the Date, time and place of the event
2. Deciding on a suggested donation, theme, logo, agenda, workshop topics, activities, etc.
3. It is the purview of the Event Committee to decide on the following: Publicity (flyers, e-vites, use of both Area 9 and local websites); decorations; food (as it is an all-day affair, breakfast and lunch are served); activities; raffle; and set-up and clean-up

It is suggested that the Host District's District Representative and District Information Services Liaison (DISL) assist the Event Chair in planning for the Area meetings, perhaps attending a Service Workshop, contacting previous chairs to review notes from prior events (as well as any documents from Archives) and refer to the Service Manual. Most information is on our Area website.

Funding

There is a line item in the Area's annual budget for this event. The Host District can work with the Area Treasurer in the budgeting process to determine this amount. Proceeds (after paying expenses) belong to the Area.

Conference Approved Literature (CAL)

If the Host District provides Conference Approved Literature (CAL) to be sold at the event, proceeds from CAL sales will be considered the District's proceeds. If a display of CAL is provided by the Area LDC/Literature Coordinator and used for sale, the proceeds belong to Area.