

AFG Area 9 – Florida North Guidelines

Turnover Meeting

Description

The Turnover Meeting is an informal get-together for the outgoing members of the current Panel to share ideas and thoughts with members of the incoming Panel. Officers and Coordinators, both outgoing and incoming should attend. District Representatives and District Information Services Liaisons do not attend.

When

Held at the final Election Assembly of each Panel and scheduled by the outgoing Area Chairperson. It is suggested that the meeting be held over lunch on the Sunday of Assembly weekend.

Where

Set by the Area Chairperson

Length

The meeting should not exceed one hour

Format

- Outgoing Panel members should be prepared to turnover whatever information or tools that could be useful to the incoming Panel.
- If an Area Officer or Coordinator cannot stay for the Turnover, the Area will reimburse for one meal (max \$15) and transportation costs to accommodate an individual meeting at a later date.