

## **Guidelines for Red Light/Green Light Selection Process**

1. Group Representatives ask their groups for topics and bring them to the District meeting. At the District meeting, GR's vote on one topic. District Representatives bring one topic to the Area World Service Committee meeting. Those topics are turned into the Area Alternate Delegate during the morning session on Saturday. Before the close of session on Saturday, the Alternate Delegate and the DR for the next Red Light/ Green Light session will review the topics, combining questions as appropriate. Some topics may be combined.
2. At the AWSC meeting, 3 Districts volunteer to each take a topic, research it, and present it at the Red Light/Green Light meeting at the Assembly.
3. The topics will be posted on the Area website, as well as distributed by the DR's to their GR's prior to Assembly.

## **Research Process**

1. Research for Red Light/Green Light topics can be taken from: Conference Approved Literature (CAL), *The Forum*, World Service Conference (WSC) Summaries, the WSO Website and Area 9 Website. All research should be referenced with sources cited. (e.g. *The Forum*, Oct 2014, pg 13)
2. Opinions of the researcher are not included in the information presented.
3. Researchers need to know that they are limited to 5 minutes for presentation. It is strictly enforced by the ringing of the bell, therefore timing yourself ahead of time and using your most important research at the beginning of the presentation is recommended.
4. More than one person can do the research, however, there is only one presenter for each topic.
5. Research should be compiled into a document that is suitable for posting on the Area website. This document should be submitted to the Alternate Delegate by email no later than Sunday night after Assembly. After checking for compliance with website guidelines, the Alternate Delegate will then submit to Technology Coordinator for posting.

## **Session Process**

1. We ask that everyone attending the session review the topics and choose one or two as his/her personal priority choices and limit his/her sharing to them. In this way everyone will have an opportunity to share and no one person will monopolize.
2. Because no topic is more or less important than another, each will be limited to no more than 15 minutes.
3. The member who researched the topic will keep his/her presentation to a maximum of 5 minutes.
4. We ask that if what you have to share has already been said, that you not repeat the sharing.
5. Individual sharings will be limited to 2 minutes. A red stop sign will go up and the next person can proceed to the mike. A timer will assist.
6. We ask that everyone come to the mike to share.
7. We ask that Tradition 12, "principles above personalities" and Concept 4, "participation is the key to harmony" be our guide.
8. We ask that when you enter or leave the room you do so quietly. Please respect one another by your silence during sharing.
9. There is no clapping during Red Light/Green Light sharing.