

Task Force on Job Descriptions – Alateen Coordinator and AAPP

After our report in August, we began working on the job descriptions for these two Coordinator positions. They have not been updated since Panel 49.

We have created two concise and clear documents that should give anyone interested in standing for these positions a good idea of what is required:

- Responsibilities before standing for the position
- Responsibilities for the particular aspects of Alateen pertinent to each job
- Responsibilities to the Area for participation in AWSC on behalf of the Area as a whole
- Responsibilities as currently designated by the Area group conscience. We are also working on a set of procedures that we have formulated for Panel 61, and will be posting these on the Alateen page. This is the part of the Coordinator jobs that is within the autonomy of the Coordinator to change.

We hope these job descriptions can be voted on at AWSC, and added to the Area website so that all Al-Anon members who may be interested in service to Alateen will know what to expect.

Yours in service,

Cindy J., AAPP
Eleanor J., Alateen Coordinator